

Emptying and Cleaning Instructions for Ecocup Bank

Preparing the unit for cleaning and re-use

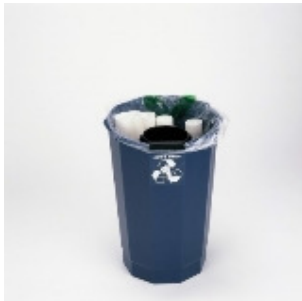
- **First** prepare a new replacement plastic bag (these can be purchased separately). This is done by ensuring the top of the replacement bag is opened out as far as possible and by placing it on the floor next to the unit.
- Now lift top of bank with attached cup chutes part way out of the base of the bank allowing used cups and any excess liquid to fall into the collection bag already held within the Ecocup Bank. ***Ensure*** that any liquid/drips from the cup chutes has stopped before lifting clear of the unit and placing on the new open replacement bag.



- Then carefully feed new plastic bag over cup chutes and pull up towards top of unit. Leave this ready for reinsertion at a later stage.

Emptying

- The next step is to lift out the removable liquid collection flask, empty and clean as necessary. Place to one side ready for reuse.



- Tie bag of used cups and remove for disposal/recycling.
- Replace the prepared top, cup chutes and bag.
- Note where liquid funnel is on unit and lift Top and chutes a little way up and replace flask in space provided. Adjust plastic bag to ensure a snug fit.
- The unit is now ready for re-use.

Cleaning the unit

- Spray top unit with anti bacterial or suitable cleaning agent.
- Clean unit with appropriate cloth or purpose designed cleaning mop, which can be purchased separately.

Note. Matching General Waste, Mixed Recyclables, Can, Plastic Bottle and Paper Bank also available.